

## DETAILS/PROGRAM SCHEDULE

7:30 - 8:30 am Morning Registration  
8:30 - 12:00 pm HR **OR** Workers Compensation  
12:00 - 1:00 pm Networking Lunch\*  
12:30-1:00pm Afternoon Registration  
1:00 - 4:30 pm HR (Repeat) **OR** Unionization

- If you are attending the **full day**, please choose two non-concurrent courses (one in the morning 8:30am-12:00pm, and one in the afternoon 1:00-4:30pm).  
**Full day options include:**  
HR (morning) - Unionization (afternoon)  
Workers Comp (morning) - HR (afternoon)  
Workers Comp (morning) - Unionization (afternoon)
- If you are attending for **half day**, please choose only one course (either in the morning OR the afternoon).

\* Networking lunch is provided for full day attendees **ONLY.**

## HOTEL INFORMATION

**September 29, 2009**  
Courtyard By Marriott - Cal Expo  
1782 Tribute Road  
Sacramento, CA 95815  
(916) 929-7900


**October 10, 2009**  
Los Angeles Convention Center  
1201 S Figueroa St  
Los Angeles, CA 90015  
(213) 741-1151

## CEUs

Provider approved by the California Board of Registered Nursing (Provider #CEP2463 and by the California Board of Behavioral Sciences (Provider #PCE588) for seven (7) contact hours of continuing education. You must be present for the entire workshop to earn Continuing Education Units. No partial credits can be given.

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California Association for Health Services at Home  
3780 Rosin Court, Suite 190  
Sacramento, CA 95834  
www.caahsah.org



## Private Duty Mini-Conference

**September 29, 2009**

Courtyard by Marriott - Cal Expo  
Sacramento, CA

**October 10, 2009**

Los Angeles Convention Center  
Los Angeles, CA  
(pre-conference sessions to NAHC annual Conference)

**Brought to you by:**

California Association for  
Health Services at Home



**Supported by:**

*Strategic Healthcare Programs, LLC*



## TOPICS & AGENDA

**7:30am - 8:30am - Registration & Continental Breakfast**

**Human Resources - 8:30am - 12:00pm  
1:00pm - 4:30pm (repeat)**

This program will highlight some of the basics of human resources practice, with an aim toward limiting potential liability for employment violations. The program will cover all aspects of the employment relationship, from hiring to firing, and everything in between. You will learn how to avoid potential discrimination claims, how to make smart decisions regarding hiring, promotion and termination, how to conduct a workplace investigation, and many other useful tools. The program will also cover basic wage & hour principals, such as minimum wage, overtime, exempt/non-exempt status, independent contractor status, meal periods, split shift premiums, and the deductibility of sleeping time.

**Workers Compensation - 8:30am - 12:00pm**

This program is a workers' comp 101 session that helps employers comply with the law and understand how they can influence their workers' comp claims experience. This includes touching on what experience modifications are (ex-mod), how they are calculated and how they impact the workers' comp premium. In addition, we will address the legal process and how to avoid certain pitfalls.

**Unionization - 1:00pm - 4:30pm**

This program is designed to help supervisors and managers understand how they could become unionized, why that would be bad for them and their employees, and what they can do to prevent it. The focus is on practical explanations and advice, rather than legal theory. The program is highly interactive, with the speaker calling on the attendees to supply many of the answers and share their own experiences for the benefit of everyone.

## FACULTY

### Elizabeth Murphy

Elizabeth Murphy, a partner in HRO's Los Angeles office, represents California and nationwide employers in the mortgage lending, retail, manufacturing, hospitality, healthcare, and entertainment industries in all aspects of employee relations, including: preparing employment policies and handbooks, negotiating and preparing employment and severance agreements, training managers and supervisors in discrimination and harassment issues, and defending employers in discrimination, wrongful termination, sexual harassment, wage and hour, unfair competition and misappropriation of trade secrets matters.

### L. Anthony George

L. Anthony George is a partner in the Denver office of Holme Roberts & Owen LLP, where his practice focuses on management-side labor relations, employment law, and related litigation. He provides consultation, advice and litigation services to employers throughout the western United States in virtually all aspects of the employment relationship.

### Merideth Wieland

Merideth, Vice President of Claims, is responsible for the coordination and administration of Heffernan Insurance Brokers' claims consultant program and loss control. This includes ensuring the products provided are consistently delivered and continuously evolving to meet our clients' needs and an ever changing regulatory environment and market place. Merideth believes that effective claims' consulting is a partnership with and advocacy for committed clients.

## HOW TO REGISTER

- **ON-LINE** with your credit card at: [www.cahsah.org](http://www.cahsah.org)
- **FAX** your registration to: (916) 641-5881
- **MAIL** your registration to: CAHSAH

3780 Rosin Court, Suite 190  
Sacramento, CA 95834

- **PHONE** in your registration with credit card payment to: (916) 641-5795 ext. 113
- **QUESTIONS?**  
Contact CAHSAH at (916) 641-5795 ext. 113

**CANCELLATIONS:** Received 10 days prior to the program date are subject to a 20% handling fee. Cancellations must be in writing. **NO REFUNDS** will be issued for cancellations received within 10 days of the program. Refunds will NOT be made for no-shows. However, substitutions will be allowed. Should CAHSAH cancel the program, a full registration fee refund will be issued.

## REGISTRATION FORM

Sept. 29 - Sacramento  Oct. 10 - Los Angeles

Human Resources (8:30am-12pm)  Workers Comp (8:30am-12pm)  
 Human Resources (1pm-4:30pm)  Unionization (1pm-4:30pm)

RATE SCHEDULE	Member	Non-member	Sub-total
<input type="checkbox"/> HALF DAY Adv. Rate By Aug. 31st	\$115	\$290	_____
<input type="checkbox"/> FULL DAY Adv. Rate By Aug. 31st	\$175	\$350	_____
<input type="checkbox"/> HALF DAY - ONSITE	\$175	\$410	_____
<input type="checkbox"/> FULL DAY - ONSITE	\$235	\$470	_____

**TOTAL: \$** \_\_\_\_\_

**Not a CAHSAH member?** Contact CAHSAH at (916) 641-5795 ext. 114 to find out how you can join and receive member benefit discounted registration rates for this important training program!

Company Name \_\_\_\_\_

Attendee Name & Title \_\_\_\_\_

RN Number \_\_\_\_\_

Company Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip Code \_\_\_\_\_

Phone # \_\_\_\_\_

Fax # \_\_\_\_\_

Email Address (Confirmations will be sent to this address) \_\_\_\_\_

### Pre-payment is required

<b>Method of Payment</b>		<input type="checkbox"/> Check (payable to CAHSAH)
<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> American Express
Credit Card # _____	Exp. date _____	
Credit Card Billing Address _____	City, State, Billing Zip Code (required) _____	
Cardholder Name (please print) _____		
Signature (required) _____		