

HEAR WHAT PAST ATTENDEES HAD TO SAY...

"Useful, concise, practical data for successful leadership in today's fast paced hospice environment."
-Annette Ryan, Cameron Home Care and Hospice

"I have attended numerous seminars in my hospice career. To date, this is the most informative, well organized, and well presented program I have attended. Speakers were knowledgeable and really cared about each participant."
-Nancy Capocy, CNS Home Health and Hospice

PRESORTED STD
U.S. POSTAGE
PAID
SACRAMENTO, CA
PERMIT NO. 1971

PROGRAM AGENDA

Tuesday, February 23

8:00 - 8:15 Welcome/Overview of Day
8:15 - 10:15 Essential Elements of Hospice Financial Management
10:15 - 10:30 Break
10:30 - 12:00 Hospice Financial Management continued
12:00 - 12:45 Lunch
12:45 - 1:45 Hospice Financial Management continued
1:45 - 2:00 Break for Dessert
2:00 - 3:30 Hospice Financial Management continued
3:30 - 4:00 Review Period and Evaluations
4:00 - 5:00 Networking Reception

Wednesday, February 24

8:00 - 8:05 Welcome/Overview
8:05 - 10:15 Health Care Trends: Imagine Hospice 2014
10:15 - 10:30 Break
10:30 - 11:00 Building Strong Management: Taking Your Hospice to the Next Level
11:00 - 12:00 Quality Performance Management in Hospice
12:00 - 12:45 Lunch
12:45 - 1:45 Quality Performance Management in Hospice continued
1:45 - 2:00 Break for Dessert
2:00 - 3:30 Practical Application of Strategic Positioning
3:30 - 4:00 Review Period and Evaluations

Thursday, February 25

8:00 - 8:05 Welcome/Overview
8:05 - 10:15 Legal Compliance Management in Hospice Organizations
10:15 - 10:30 Break
10:30 - 12:00 Legal Compliance Management continued
12:00 - 12:45 Lunch
12:45 - 2:15 Case Studies: From Strategic Planning to Execution!
2:15 - 3:00 Break for Dessert and Quite Review Period
3:00 - 4:00 Evaluation/Hospice Certification Exam

California Association for Health Services at Home
3780 Rosin Court, Suite 190
Sacramento, CA 95834
www.cahsah.org



Hospice Administrator Certificate Program

February 23-25, 2010

Swan & Dolphin Hotel – Buena Vista, FL

Brought to you by:



Supported by:

Florida Hospices and Palliative Care

Sponsored by:



EXPECTED OUTCOMES

CAHSAH, The Corridor Group and NAHC have put together this great program to give you the education you need to further your professional career.

The goal of the Hospice Administrator Certificate Program is to provide a supportive learning environment for administrators and senior managers. This program will strengthen your competencies to position your organization for success and help you integrate the complexities of quality, compliance, financial, and strategic performance.

The Hospice program is broken down into a three module curriculum. Each participant will receive a comprehensive manual that is a must-have resource for years to come.

Module I Outcomes

- Identify trends in health care and their impact in hospice organizations.
- Discuss the role of leadership in building a strong Hospice management team to successfully position the organization.
- Understand the quality approach to performance management.
- Interpret benchmarking data and identify improvement opportunities.
- Understand the NHPCO National Data Set and peer benchmarking efforts.
- Identify at least one action item for improving the position of your hospice organization.

Module II Outcomes

- State the essential elements of hospice financial management.
- Read and interpret major financial reports.
- Identify the importance of closely monitoring accounts receivable in hospice.
- List key items important to develop a hospice budget.
- Analyze hospice cost per day.
- Understand implications of the Hospice Cost Report on providers.
- Determine if the hospice CAP amount is relevant to your organization.

Module III Outcomes

- Discuss the broad risks of liabilities and sanctions that exist for hospice providers.
- List and describe the essential elements of an effective compliance plan.
- Identify the principal areas for review of an effective compliance program.
- Identify where to access information on OIG reports from the Internet.
- Participate actively in case study discussions.
- Identify new practices to integrate quality improvement, financial, operational, compliance and customer service goals.

PROGRAM SCHEDULE

(Registration begins at 7:00 am on Tuesday)
 Tuesday, February 23, 8:00 am – 4:00 pm
 Wednesday, February 24, 8:00 am – 4:00 pm
 Thursday, February 25, 8:00 am – 4:00 pm

Registration fee includes admission, materials, morning coffee, danishes, lunch and afternoon snacks daily.

Registration is only open to the first 70 attendees.

Please make travel arrangements to arrive before 8:00am on Tuesday, February 23, and leave after 6:30pm on Friday, February 25. Allow 2 hours for airport departures (NO FLIGHTS BEFORE 6:30 P.M.) EXCEPTIONS are NOT permitted for late arrivals/early departures for CEU's.

WHO SHOULD ATTEND

Senior administrators, directors, supervisors, CEOs, CFOs, COOs and any other upper level management.

Recommended: At least one year of Hospice Administrator experience or upper level management

LOCATION INFORMATION & HOTEL RESERVATIONS

Swan & Dolphin Hotel
 1500 Epcot Resosts Blvd ♦ Buena vista, FL 32830
 PH: (407) 934-4645

\$129 ROOM RATES: For hotel reservations call 407-934-4645 & ask for the "CAHSAH" special room rate of \$129 Single/Double (plus tax).

Hotel reservation deadline is February 1, 2010.

Special Discounted Airline Flight
For 5% off flight reservations with American Airlines, please go to: <http://www.aa.com/homePage.do> and use promotion code: **7520ax**

HOW TO REGISTER

- 1) **ON-LINE** with your credit card at: http://www.cahsah.org/educational_events/HACP.asp
- 2) **FAX** your registration to 916-641-5881
- 3) **MAIL** your registration to:
 CAHSAH
 3780 Rosin Ct., Suite 190
 Sacramento, CA 95834
- 4) **PHONE** in your registration to:
 916-641-5795 x 113

For more information contact Richard Starks at (916) 641-5795 x 117 or rstarks@cahsah.org

REGISTRATION FORM

February 23-25, 2010 (Buena Vista, FL)

Fee Schedule * per person	Member CAHSAH TCG NAHC FHPC	Non Member	# of People	Sub-total
Early Bird Registration Received on or before: January 25, 2010	\$700	\$1,050	x _____	\$ _____
Advanced Registration Received between Jan 26 and February 8, 2010	\$750	\$1,125	x _____	\$ _____
On-site Registration Received after: February 8, 2010	\$800	\$1,200	x _____	\$ _____

SUBTOTAL: \$ _____ TOTAL AMOUNT DUE: \$ _____

DISCOUNT: Register two or more people from the same agency **on-line** and **SAVE \$25** off each registration.

Company _____

Company Mailing Address _____

City _____ State _____ Zip _____

Phone # _____ Fax # _____

Attendee #1 Name and Job Title _____

Attendee #1 Email * _____ RN# _____

Attendee #2 Name and Job Title _____

Attendee #2 Email * _____ RN# _____

*Confirmations will be sent via email to each individual
 (Make additional copies of this form if you have more than 2 people attending)

METHOD OF PAYMENT (PRE-PAYMENT IS REQUIRED)

Check (payable to CAHSAH) Visa MasterCard American Express

CC#: _____

CVV: _____ (security code) Exp. Date _____

CC Billing Address: _____

CC Billing City: _____ Zip & State _____

Cardholder Name: _____

Signature: _____